

ADL Ministries
Rev. Colleen A. Haney, M.Ed., CCC/SLP
Balanced Health Center
Fifth Avenue Shops
2220 N. Federal Highway
Boca Raton, FL 33431

Wedding Ceremony Contract

Dear _____ and _____
date

Congratulations on your upcoming Marriage in _____

I am pleased and blessed to be your wedding officiant for this memorable occasion.

This letter acknowledges that I am reserving the date and time of:

Saturday, _____

At

_____ pm

For your ceremony at

According to my notes, to make your service perfect, I have recorded the following:

*You have selected the **Wedding ceremony package** that includes over _____ of service through unlimited emails or phone consultations, one keepsake copy of the ceremony script, one marriage certificate in color, one hour in person consultation at my office or by conference call, and an individualized ceremony that meets your desires. Your personalized ceremony is being prepared for:*

Formal attire:

Prayer/blessings in ceremony:

Music during ceremony:

Microphone provided for ceremony:

Bride escorted:

Double rings exchanged:

Candle ceremony:

Sand ceremony:

Goblet ceremony:

Breaking of the glass:

Roses for family members:

Name change for bride:

Videotaping and photos:

Number of guests expected:

Attendants and ushers:

Special poems, scriptures, vows:

Other special instructions:

Interested in exploring members in ceremony:

Approximate time for

Rehearsal date and time:

Your deposit is \$100. The date is confirmed for you with your deposit. This deposit is nonrefundable due to administrative costs and reserving the date for you in advance.

The balance will be due the day of the ceremony. Please be sure you have the wedding license at the wedding site. The ceremony cannot begin without the license in hand.

Your balance due will be \$250 which included mileage . There is an additional charge per hour of \$50. if the wedding is more than 20 minutes late in starting.

******Please review this information carefully and return the attached contract with your signature.***

You may review more about me and my services at www.adlministries.org and www.colleenhaney.com

Please do not hesitate to call with questions.

I am looking forward to planning a wonderful ceremony for you and your families.

Blessings,

Rev. Colleen

Important: This contract is not valid or date is not reserved until contract and deposit have been received. Prices are valid for two weeks from date of contract. Please return your contract within 10 days of receipt. Thank you for your prompt cooperation!

Please return with your signature in the enclosed envelope. Please make check payable to: Rev. Colleen Haney.

This letter acknowledges that Rev Colleen is reserving the date and time of:

Saturday, _____

At

_____ pm

For your ceremony at

Your personalized ceremony is being prepared for:

Formal attire:

Prayer/blessings in ceremony:

Music during ceremony:

Microphone provided for ceremony:

Bride escorted:

Double rings exchanged:

Candle ceremony:

Sand ceremony:

Goblet ceremony:

Breaking of the glass:

Roses for family members:

Name change for bride:

Videotaping and photos:

Number of guests expected:

Attendants and ushers:

Special poems, scriptures, vows:

Other special instructions:

Interested in exploring members in ceremony:

Approximate time for service (length):

Minister attire:

Rehearsal date and time:

I give Rev Colleen permission to use our photos on the website or in promotions materials.

Amount due at wedding: \$ _____ ... and late fee if necessary. (Nonrefundable Deposit \$100)

I agree that this information that Rev. Colleen has is correct as of this date. I will notify Rev Colleen of any changes immediately.

Signature: _____ date: _____